

# CHECKLIST FOR VIDEO TAPE OPERATION

EQUIPMENT CABLE SET-UP: \_\_\_\_\_ Mount camera on tripod.

\_\_\_\_\_ Connect "Video Out" (YELLOW) from digital camera to "Video In" on VCR.

\_\_\_\_\_ Connect "Audio Out" (WHITE) from digital camera to "Audio In" on VCR.  
(RED is unused)

\_\_\_\_\_ Connect coaxial antenna cable from VCR "Out" to TV.

\_\_\_\_\_ Connect digital camera power supply to camera (back bottom – below battery) and 110 volt outlet; also plug in VCR and TV.

## CAMERA = SONY DIGITAL HANDYCAM DCR-TRV103 OPERATION:

\_\_\_\_\_ Turn camera power ON (left hand switch on front lens – press blue button & slide ↓), set to VTR.

\_\_\_\_\_ Use top VTR lighted buttons and rewind the 8MM tape in the camera.

\_\_\_\_\_ Turn camera power ON (press blue button & slide ↑), set to CAMERA, check viewfinder = should display STBY.

\_\_\_\_\_ Aim camera, use ZOOM to frame speaker & projection screen, set FOCUS to AUTO.

\_\_\_\_\_ When presentation is ready to start, press and release RED start/stop button *once*, check viewfinder = should switch from STBY to REC and remain in record mode; red diode light on front of camera should be ON.

## VCR = MAGNAVOX MVR440 OPERATION:

\_\_\_\_\_ Turn both TV and VCR power ON, set TV to channel 03 & VCR to "L1" set VCR using Channel ▼▲ buttons to display L1 on TV blue screen (LINE INPUT).

\_\_\_\_\_ Insert VHS tape and rewind.

\_\_\_\_\_ When presentation is ready to start, press REC. Turn TV volume OFF (eliminate microphone feedback) or turn TV OFF to minimize distraction to speaker.

## AT END OF TALK:

\_\_\_\_\_ On the VCR, press STOP and then REW to rewind the VHS tape, then EJECT. Speaker takes the tape for self-critique during following week.

\_\_\_\_\_ On the camera, press RED start/stop button to stop recording and then SWITCH POWER TO VTR and rewind the 8MM digital tape.

\_\_\_\_\_ Turn Power OFF on the camera, the TV, and the VCR.